

Master of Architecture - Post-Professional Program
School of Architecture
University of Arizona

Satisfactory Academic Progress Policy
August 2004

Minimum Requirements

During their course of study, post-professional Master's students in the School of Architecture shall normally be enrolled full-time (i.e., for 9 or more units of graduate credit or, in the case of GTAs and GRAs, for 6 or more units of graduate credit) and shall maintain a minimum cumulative GPA of 3.0, as specified by the Graduate College.

Time to Degree

Students should plan their course of study so as to complete the program, including the Master's Thesis or Master's Report, within one academic year plus the following summer or three regular semesters. This is the optimum or expected time to degree; the maximum time to degree shall be no more than three years or six semesters. The student is expected to develop a Plan of Study over the course of his or her first semester and to file it within a month of the beginning of his or her second semester. Under certain unusual circumstances, a student may petition to withdraw from the university during his or her course of study and take a leave of absence of up to one year.

Financial Aid

Financial aid is awarded based on a faculty assessment of the combined factors of past academic and professional achievement, satisfactory academic progress while in the program, future academic and professional potential, and financial need. While the School endeavors to provide at least partial support to most students, it is not guaranteed.

After the first semester, monies shall be awarded to students in good standing based on successful completion of course work and fulfillment of the minimum conditions established by the Graduate College and described above. Students in the M.Arch program are eligible for three semesters of direct financial assistance.

Academic Probation and/or Dismissal

Failure to progress satisfactorily according to the Graduate College and School of Architecture criteria described above shall result in academic probation and may lead to dismissal from the degree program. In case of such failure to progress, the student shall receive written notification within a month after the end of the semester in which the failure was noted; a copy of that letter will be forwarded to the Graduate College. The letter shall specify what the problems are, what specific action(s) must be taken by the student to remedy them, and the time frame within which the student must do so. If desired, the student may appeal the terms of the letter in writing, following the established procedures and within the specified time period of the Interim Graduate College Grievance Policy. A description of it may be found online at <http://grad.arizona.edu/current/grievance.php>.

Academic probation shall normally last one semester, during which time the student must rectify the problem(s) by bringing his or her cumulative GPA up to the Graduate College minimum (by means of better performance in successive courses) or by completing any course work left incomplete. Failure to satisfy the requirements of probation may result in the School's recommendation to the Graduate College that the student be dismissed from the degree program. A student wishing to appeal this recommendation must do so in writing, again following the established procedures and within the specified time period of the Interim Graduate College Grievance Policy.

Copies of this policy statement shall be distributed to all faculty and graduate students at the beginning of each academic year.

SCHOOL OF ARCHITECTURE

GUIDELINES FOR SATISFACTORY ACADEMIC PROGRESS

SEMESTER	TIME TABLE
SEMESTER 1	<ul style="list-style-type: none">• Substantial progress in completion of required graded courses.• Identification of area of research interest.• Filing of Preliminary Plan of Study through ARC 597A – Research the end of first semester.
SEMESTER 2	<ul style="list-style-type: none">• Filing of Plan of Study form with the Graduate College, indicating completion of all required course work.• Filing of Master's Research (ARC 900) form in the Architecture Graduate office, signed by your research chairperson.• Completion of required graded courses.
SEMESTER 3	<ul style="list-style-type: none">• Completion of all graded courses; e.g., electives.• File Master's Report (ARC 909) form in the Architecture Graduate signed by a minimum of three committee members.• Completion of all Master's Research work. Completion of Master's Report.• File Completion of Degree form with the Graduate College